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A Guide to the
Rheva Ott Shyrock Papers
1930-1984

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ARRANGEMENT

This is an unprocessed collection. Please see Archives staff for rough inventory.

BIOGRAPHICAL NOTE

Rheva Ott Shryock was a certified professional parliamentarian, and wife of Richard Harrison Shryock. She was educated at the University of Pennsylvania (B.S. 1919) and Ohio State University (M.A.) Shryock served as a consulting parliamentarian for numerous local, state and national organizations during her career; and was the author of Parliamentary Procedure Made Easy. She was a reviewer and consultant to Scott Foresman, publisher, for Roberts' Rules of Order Newly Revised; and served as president of the University of Pennsylvania, Association of Alumnae (1961-1962) and as chairman of the University of Pennsylvania, Alumnae Bequest Committee (1970-1974). For her work she was the recipient of University of Pennsylvania Alumni Award of Merit (1964) and Distinguished Daughter of Pennsylvania (1977).

SCOPE AND CONTENT NOTE

Contents are primarily correspondence and working files created while employed as a consulting Parliamentarian; while serving as an officer and board member of various organizations and institutions; while a member of professional associations; as an author and lecturer on parliamentary procedure. Also includes financial records and autobiographical memoirs. The collection contains Shryock, Rheva Ott, Parliamentary procedure made easy, 1953. National Organization for Women. (1975 : Philadelphia).

CONTROLLED ACCESS HEADINGS

Subject(s)

- Parliamentary practice.
- University of Pennsylvania -- Alumni and alumnae -- Societies, etc.

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INVENTORY

INVENTORY	Box	Folder
American Association of University Professors		
1964-67 (3)	1	
1971	1	
American Association, of University Women		
1951-54 (2)	1	
1955-59	1	
1965-67	1	
1967-69 (3)	1	
1969-72	1	
1970-75 (2)	1	
Sept. 1963 - Godwin (2)	1	
1960-66	1	
Booklets, etc. Publications and by-Laws (2)	1	
1968-69	1	
By-laws and Correspondence 1960-61	1	

By-laws and Committee 1966-67	1
1963 Convention - Correspondence	1
Legislative Program	1
Miami Convention, 1967-69 (2)	1
Comments and Suggestions re: Minutes	1
State Division - By-laws 1968 (copies by-laws.).	1
American Institute of Parliamentarians (2)	1
American Institute of Parliamentarians (3)	2
Convention Information	2
Cosmopolitan Club (4)	2
Future Homemakers of America	2
Girl Scouts of the U.S.A. (6)	2
Girl Scouts - Orientation opening session I and II	2
Girl Scouts (6)	2
Girl Scouts - May Board 1969 (2)	2
Girl Scouts - National Council 1966	2
Hearthstone Club House	3
Hospital Auxiliaries	3
Hospital Auxiliaries Pennsylvania 1967	3
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National Organization for Women (NOW) (2) New Jersey Federation of Women's Clubs New Jersey Mental Health	4
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Nurses, Maryland Association of Industrial Nursing, National league of of	4
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Parliamentary Procedures - Correspondence (3)	4
Parliamentary Procedures - Johns Hopkins University	4
Parliamentary Procedures - for Board Members	4
Parliamentary Procedures Made Easy	4
Parliamentary Unit - Baltimore	4
Parliamentary Workshops	4
Pennsylvania Association of Parliamentarians (2)	4
Pennsylvania Library Association	4
Publications - College Offset Press - Parliamentary Procedures Made Easy	5
Publications – National Foremen's Institute -Arthur C. Croft - Parliamentary Procedures Made Easy	5
Publication Committee	5
Registered Parliamentarians	5
Revision Committee - National Association of Parliamentarian 1971-73	5
Roberts newly revised notes - Scott Foresman	5
Roberts rules of order newly revised	5

Skits - Pennsylvania Association' of Hospital Auxiliaries	5
Sweet Briar	5
Union Library Catalogue	5
United Nations	5
University of Pennsylvania (4)	5
University of Pennsylvania - Association of Alumnae - Continuing Education of Women (2)	5
University of Pennsylvania Bequest (2)	5
University of Pennsylvania - Philadelphia Association of Alumnae – Adam's Rib 1968	5
University of Pennsylvania -.Mrs. Richard H. Shyroock 1960-68 (2)	5
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Virginia Dental Association	5
Y Miscellaneous Information Booklets	5
YMCA Roxborough	5
YWCA Board of Directors	5
YWCA Education for Marriage	5
YWCA, Talks on and Source Material	5
Baptist By-Laws 1957,1972-76 (2 folders)	7
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Drexel Historic Costume Collection 1965	7
Duke University 1971	7
Egypt 1973-1975	7
Forest Associates, 1975	7
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Greenway Company 1975	7
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Parliamentary Procedure for College Students,1974	9
Cosmopolitan Club:By-Laws,1965-79	9
Cosmopolitan Club: Job Descriptions,1970-73	9
Cosmopolitan Club: Income Comparisons,1971,72	9
Baptist Churches of PA. and DEL.: Statements,1976	10
Baptist Churches of PA. and DEL: Publications 1973-76	10
United Nations Rules,1953	10
Statutes of The Corporation: Univ. of Penn,1977	10
Correspondence, Veterinary School Alum. Ass.: By-Laws 1978-81	10
Veterinary School Alum. Ass.: Drafts of By-Laws, 1978; 79,80	10
Correspondence, Eastern College and Seminary, 1974, 76, 77, 83	10
Eastern College and Seminary: Publications,1974-83	10
Kappa Kappa Gamma Convention: Parliamentary Skits,1974	10
Lectures and Speeches,1948-69	10
Lectures and Speeches,1970-80	10
Lectures and Speeches, n.d.	10
Keystone Insurance Co. Reports,1968-83	10
Keystone Insurance Co.:Publications,1972	10
Greater Phila. Council of Churches: By-Laws,1963, 64	10
Annie C. Inglis House Memorial Auxiliary: By-Laws,1980	10
Notes on Experiences at Luieolu School, New York, n.d.	10
Collection of Published Prayers, 1956, 59, 77	10
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