

UNIVERSITY *of* PENNSYLVANIA



The University Archives
and Records Center

A Guide to the
Development Office Capital Campaigns Records
1917-1963

3.5 Cubic feet

UPF 5.3

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Access is granted in accordance with the Protocols for the University Archives and Records Center.

ARRANGEMENT

This collection has not been fully processed. The following preliminary inventory is available.

**Development Office Capital Campaigns Records
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INVENTORY

ALPHABETICAL FILES	Box	Folder
American Alumni Council	1	
Address Procedure	1	
April 18 Meeting File	1	
Biology Building Plaque	1	
Capital Needs	1	
Case, 1970	1	
Centennial Plan	1	
Columbia University	1	
Cornell University	1	
Corporate Brochure Mailing	1	
Corporate Responsibility	1	
Corporate Solicitation #Special Meeting, Oct. 10, 1963	1	
Dartmouth Alumni Fund, 1970	1	
Development Survey	1	
Directory	1	

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Expenses, 1971	1
Expenses,1970	1
Expenses,1969	1
Expenses,1968	1
Expenses,1967	1
Expenses,1966	1
Expenses,1964 and 1965	1
Flow Chart	1
Final Report	1
Dr. Irwin Friend #Financial Research Center, Etc.	1
HUP Luncheon, June 25, 1970	1
Harnwell, 1970 Report	1
IBM Visit, April 1, 1971	1
Investments	1
Ivy#League Development Conference	1
Jones, Eckman, Sweeten Meeting #N. Y., Sep. 23, 1970	1
L R S M	1
Dr. Christian J. Lamberstsen	1
Law School Prospects	1
Lenox Hill Hospital	1
Arthur J. Letcher	1
Magnet Lab Dedication	1
Dr. Dan M. McGill	1
Meeting With Dean Winn, Nov. 13, 1969	1

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President Martin Meyerson	1
Ralph Miller	1
Mass. General Hospital	1
New job	1
N. Y. U.	1
New Plan	1
New York Visits	1
New York	1
Parents	1
Personnel	1
Philadelphia Special Gifts Committee	1
Pith Helmet Society	1
Pittsburgh Visit, June 24, 1971	1
Plaques	1
Poors List, 1967	1
President's Meetings	1
Princeton University	1
Procedure	1
Professorships	1
Publicity	1
Prospects	1
Quotas	1
Rating Codes	1
Reports No. 3	1

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Reports No. 2	1
Reports No. 1	1
Re-solicitation# Corps, Mar. 14, 1969	1
Road Runners	1
Robert P. Roche	1
New York Committee Meeting, Mar. 28, 1969	1

ALPHABETICAL FILES (CONT.)	Box	Folder
Dr. Ray Saalbach	2	
St. Louis	2	
Dr. Samuel R. Sapienza	2	
Hudson B. Scattergood	2	
Crosier Schaefer	2	
Ally M. Schiffer	2	
Scholarship Study	2	
Screening Classes '41 and '50	2	
Sears Roebuck Luncheon Mtg, June 25, 1971	2	
Second Corporate Brochure Mailing, June 1966	2	
Slide Presentations	2	
Social Sciences II	2	
Staff Meetings #Development Department	2	
Stanford University	2	
Steering Committee Minutes	2	
Summer jobs	2	
Supplies	2	

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E. Craig Sweeten	2
Task Force of University Governance	2
Taxes	2
Tax Reform, 1969	2
Telephone Report, 1966	2
Dr. Luther L. Terry	2
Timetable	2
Top U. S. Corps. and University of Pennsylvania Connections	2
Top Prospects	2
Trial Balance, Apr. 26, 1971	2
United Fund	2
U. S. Steel Found, Oct. 26, 1970, Mr. Howard B. Barr	2
Universality	2
University Press	2
University Prints	2
Unpaid Pledges	2
E. C. Van Merkenstein	2
Weekly Reports, 1971	2
Weekly Reports, 1970	2
Weekly Reports, 1969	2
Weekly Reports, 1968	2
Weekly Reports, 1967	2
Weekly Reports, 1966	2
Weekly Reports, 1965	2

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Weekly Reports, 1964	2
Wharton Challenge	2
Wharton Gold Medal Dinner	2
Wharton School	2
Wharton School Library Fund	2
Williams College	2
Col. A. Sidney Williams, Jr. #DD. #The Shipley School	2
Who's Who	2
Yale University	2
Yardstick Gifts	2

1968 MEETINGS	Box	Folder
AAC District Conference, Jan. 18, 1968	2	
24868	2	
Staff. Comm. Corporate Suuport, Feb. 5, 1968	2	
WED, March 20, 1968	2	
24918	2	
Gift Receipts Meeting, March 3, 1968	2	
Corporate Luncheon, March 19, 1968	2	
Mitchell, Apr. 16, 1968	2	
Corporate Luncheon –Mitchell, April 16, 1968	2	
Mitchell, April 16, 1968	2	
Boston, April 22, 1968	2	
Trustees Meeting, May 3, 1968	2	
Stewardship Luncheon for Dr. Robert M. Lumiansky#June?	2	

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Staff Conference #Allam House, June 13 and 14, 1968	2
Meeting, Oct. 18, 1968	2
Meeting, Oct. 28, 1968	2
Osborn, Nov. 11, 1968	2
Parents, Nov. 11, 1968	2
Parents#Nov. 19, 1968	2
Luncheon#Dr. Herbert S. Denenberg, Dec. 5, 1968	2
Yankee Drummer Inn, July 18, 1968	2

1967 MEETINGS	Box	Folder
New Haven, Martin Moss, Irwin Feldman, Jan. 23, 1967	2	
DuPont Meeting, Mar. 3, 1967 - Harnwell #Dunlop #Copeland	2	
Macke Luncheon, March 9, 1967	2	
New York Oil Companies, March 16, 1967	2	
Special Gifts Comm., Mar. 22, 1967	2	
General Motors, April 23, 1967	2	
Sinclair, May 24, 1967	2	
Corp. Special Gifts Comm., May 11, 1967	2	
Boston, June 5, 1967	2	
Corp. Special Gifts Comm., June 8, 1967	2	
Department Stores, June 16, 1967	2	
Funston Lunch, June 26, 1967	2	
Kresge Luncheon, Nov.29, 1967	2	
Paley House Staff Conference, June 27-28, 1967	2	
Philco#Ford Corp. Luncheon, June 29, 1967	2	

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Corp. Special Gifts Comm., July 26, 1967	2
AAC San Francisco Conference, July 1967	2
Hershey Chocolate Visit, July 21, 1967	2
IBM, Sep. 26, 1967	2
Boston Comm, Meeting, Oct. 17, 1967	2
Gulf Oil , Nov. 17 or 18, 1967	2
Corp. Special Gifts, Dec. 30, 1967	2
LRSM Magnet Lab dedication	2
Staff, Dec. 13, 1967	2
Staff Meetings	2

1966 MEETINGS	Box	Folder
Corp. Staff, April 19, 1966	2	
RKH#Boston Meeting, May 20, 1966	2	
HUP	2	
Hospital Background	2	
HUP Cultivation Luncheons	2	
Patient Lists#Trisha Flynn	2	
Screening Procedure for HUP	2	
Special Gift Prospects	2	

CLASS OF 1959	Box	Folder
Alumni, 1966#1967, 1967#1968, 1968#1969, 1969#1970	3	
Executive Committee, 1968#1969, 1969#1970	3	
25th Reunion Gift Fund, 1969#1970	3	

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Mask and Wig Show, 1970	3
Philo, 1968	3
St. Anthony Club, 1969	3
St. Joseph's Prep School, 1966 through 1970	3
Capital Campaign Staff, 1969-1970	3
Delta Psi Fraternity, 1969-1970	3
Data Processing conversion, 1969-1970	4 (half full)
Philo, 1968	4
Master file data processing conversion, 1969-1970	4
Delta Psi, 1967-1968	4