

UNIVERSITY *of* PENNSYLVANIA



The University Archives
and Records Center

A Guide to the
Penn Club of New York Records
1919-2004 (bulk 1989-1994)

4.5 Cubic feet

UPT 500

Prepared by Timothy H. Horning

March 2014

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PROVENANCE

The Penn Club of New York donated this collection to the University Archives and Records Center (UARC) in January 2014 (UARC accession number 2014: 003).

ARRANGEMENT

The records of the Penn Club of New York are organized into three series - General File, Clubhouse, and Photographs - each of which is arranged alphabetically.

AGENCY HISTORY

The present-day Penn Club of New York dates only as far back as 1986, but the Club had existed previously in other New York City locations.

The first Penn Club of New York dates to 1900, when the New York Society of the Alumni of the University of Pennsylvania presented a plan to secure “a convenient suite of rooms in the middle

of the city, adjacent to a café.” The first Penn Club of New York opened in October 1900 in four ground floor rooms in New York’s Royalton Hotel. During the ensuing decades and until 1966, the club would occupy various locations throughout Midtown Manhattan.

The Penn Club of New York in its current iteration dates to 1986 when Martin E. Franklin, a recent University of Pennsylvania graduate, wrote to Alvin V. Shoemaker, Chair of the Trustees of the University of Pennsylvania and New York resident, deploring the lack of a dedicated space for New York City-based alumni to meet, socialize, and network. Though a Penn Club of New York had existed in years prior, since 1966 New York Penn alumni wishing to join a college club had to apply to become affiliate members of the Princeton Club of New York.

Shoemaker shared Franklin’s sentiments and appealed to his fellow trustees to assist in the drive to find an appropriate building to serve as a clubhouse. After a thorough search, the former Touro University Law School Building located at 30 West 44th Street was selected. Noted New York realty firm Cushman and Wakefield was instrumental in working with the Trustees in what became a complicated, two-year effort to purchase the building. It was not until the first and second of November 1989 that alumni and friends were able to gather at 30 West 44th to celebrate the acquisition of the 65,000 square foot clubhouse.

A Penn Club Committee was formed in 1991 to obtain funding for the renovation and outfitting of the interiors of the club. The committee led a large volunteer effort, which used newsletters and brochures to appeal to alumni and friends of the University of Pennsylvania. Renovations began April 16, 1992.

More than 7,000 alumni and friends joined the club as Charter Members by the summer of 1994 and on June 15, 1994 the Penn Club of New York officially opened its doors and the idea that started as a simple letter eight years earlier was finally realized.

More information about the Penn Club of New York can be found at <http://www.pennclub.org>.

SCOPE AND CONTENT

The bulk of the historical records of the Penn Club of New York document the drive during the late 1980s and early 1990s to acquire and renovate a clubhouse which alumni of the University of Pennsylvania in New York would enjoy. This documentation includes exterior and interior renderings, brochures, reports, and three volumes of official Construction Documents. There are

also several photographs which document the renovation as well as events that took place at the club. There is a small amount of documentation from the club's earlier incarnation which is in the form of minutes dating from 1919 to 1944.

**Penn Club of New York Records
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INVENTORY

GENERAL FILE	Box	Folder
<i>Analysis and Recommendations for Profitability Improvement (3 copies) 1996</i>	1	1
Architect, Archivist, and Artisan reception 1994	1	2
Board of Governors meetings 1993	1	3
Board of Governors meetings 1994	1	4
Board of Governors meetings 1995	1	5
Brown University Club in New York 1992	1	6
By-laws 1925	1	7
Columbia Club of New York n.d.	1	8
Committees 1926-1936	1	9
Cornell Club of New York 1989-1991	1	10
Daily Pennsylvanian advertisements 1992-1993	1	11
Department Head meetings 1994-1995	1	12
Department Head meetings 1996	1	13
Development Committee 1991	1	14
East Hampton reception 1992	1	15

<i>Employer Conduct During a Union Orgnaized Campaign 1994</i>	1	16
Founders n.d.	1	17
Founders First Night Celebration 1994		
Bios	1	18
Guest List	1	19
Invitations	1	20
Miscellaneous	1	21
Program	1	22
Remarks	1	23
Harvard Club of New York 1989-1991	1	24
Mask and Wig Club 1991-1994	1	25
Members and Officers 1939-1941	1	26
Membership Application Forms n.d.	1	27
Membership Committee 1993	1	28
Membership Marketing Study 1992	1	29
Membership Receptions 1994	1	30
Membership Receptions: Entertainers 1994	1	31
Membership Receptions: Public Relations 1994	1	32
Membership Survey n.d.	1	33
Minutes		
1919-1922	1	34
1923	1	35
1924	1	36
1925	1	37

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1926	1	38
1927	1	39
1928	1	40
1929	1	41
1930	1	42
1931	1	43
1932	2	1
1933	2	2
1934	2	3
1935	2	4
1936	2	5
1937	2	6
1938	2	7
1939	2	8
1940	2	9
1941	2	10
1942	2	11
1943	2	12
1944	2	13
Miscellaneous 1992-1994	2	14
Newsletters 1990-1994	2	15
Penn Club Committee 1991-1993	2	16
Pennsylvania Gazette advertisements 1991	2	17
Princeton Club of New York 1982-1992	2	18

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Screening Program 1991	2	19
Start-Up Manual (1) n.d.	2	20
Start-Up Manual (2) n.d.	2	21
Start-Up Manual (3) n.d.	2	22
Tarnapol, Lynn: Correspondence 1990-1992	2	23
Tarnapol, Lynn: Correspondence 1993	2	24
Tarnapol, Lynn: Correspondence 1994-1995	2	25
University Club Members 1989-1991	2	26
University of Pennsylvania General Alumni Society 1991	2	27
University of Pennsylvania Law School Alumni Society 1993	2	28
Wharton Alumni Magazine 1993	2	29
Williams Club, Inc. 1988-1991	2	30
Yale Club of New York 1989-1992	2	31

CLUBHOUSE	Box	Folder
Architect Models and Renderings ca. 1994	2	32
Brochures ca. 1994	2	33
Building Survey 1987-1988	2	34
Clio Group, Inc. 1990-1992	2	35
Chronology		
Ad-Hoc Committee 1988	2	36
Background 1986-1988	2	37
Committee 1987-1988	2	38
General 1987-1988	2	39
Gifts 1987-1988	2	40

Mailings 1987	2	41
Prospects 1986-1988	2	42
Committee Co-chairs 1989	2	43
Construction Documents 1991		
Volume One (1)	2	44
Volume One (2)	2	45
Volume One (3)	2	46
Volume One (4)	2	47
Volume One (5)	2	48
Volume Two (1)	3	1
Volume Two (2)	3	2
Volume Two (3)	3	3
Volume Two (4)	3	4
Volume Three (1)	3	5
Volume Three (2)	3	6
Volume Three (3)	3	7
Cornerstone Listing 1996	3	8
Dedication Brochure 1994	3	9
Feasibility Study 1988	OS 1	
Fire Safety Report 1996	3	10
Floorplans n.d.	3	11
Fundraising Plans 1990	3	12
Furniture Inventory 1995	3	13
Helpern Architects 1989-1991	3	14

Interior Committee 1994	3	15
Interior Renderings n.d.	OS 2	
News Release 1994	3	16
Operations Feasibility Study 1987-1989	3	17
Palestra Fitness Center 1996-1997	3	18
Phonathan 1989	3	19
Reviews 1994	3	20
Trustee Building Committee 1991	3	21
White Paper ca. 1993	3	22

PHOTOGRAPHS	Box	Folder
Construction and Renovation		
9 September 1991	3	23
10 October 1991	3	24
23 June 1992	3	25
6 July 1992	3	26
10 August 1992	3	27
5 October 1992	3	28
8 October 1992	3	29
16 October 1992	3	30
20 October 1992	3	31
21 October 1992	3	32
23 October 1992	3	33
27 October 1992	3	34
28 October 1992	3	35

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30 October 1992	3	36
4 November 1992	3	37
6 November 1992	4	1
10 November 1992	4	2
16 November 1992	4	3
20 November 1992	4	4
8 December 1992	4	5
9 December 1992	4	6
10 December 1992	4	7
14 December 1992	4	8
19 December 1992	4	9
20 December 1992	4	10
22 December 1992	4	11
24 December 1992	4	12
31 December 1992	4	13
17 January 1993	4	14
28 January 1993	4	15
n.d.	4	16
Cornerstone Event ca. 1992	4	17
[Dinner Meeting] ca. 1992	4	18
Founders First Night Celebration 1994	4	19
Miscellaneous 1989-1993, n.d.	4	20
Renovation Preview and Reception 1989	4	21
Ten Year Anniversary of Clubhouse		

2004 (1)	4	22
2004 (2)	4	23
2004 (3)	4	24
2004 (4)	4	25
Unknown Event January 1997	4	26
Unknown Event		
n.d. (1)	4	27
n.d. (2)	4	28
n.d. (3)	4	29
n.d. (3)	4	30