

UNIVERSITY *of* PENNSYLVANIA



The University Archives  
and Records Center

A Guide to the  
Presbyterian Medical Center Records  
1799-1997 (bulk 1871-1997)

117.0 Cubic feet

UPC 500

Prepared by Kaiyi Chen  
March 2006, revised 2009

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**PROVENANCE**

Transferred to the University Archives of the University of Pennsylvania in 1997 and 1999. Donation of 0.5 cubic feet was received from Westminster Theological Seminary in 2009.

**ARRANGEMENT**

The collection has been organized into fifteen series as follows:

1. Board of Trustees and Committees, 1871-1995
  - 1.1 Board of Trustees, minutes, 1871-1995
  - 1.2 Committees, etc., 1871-1994
  - 1.3 Presbyterian Medical Center Foundation records, 1983-1989
2. Annual Report, 1871-1983
3. Administrative files, 1871-1997
4. Departments, 1887-1996

5. History research files, 1844-1995
6. Reference materials, 1965-1982
7. Publications, 1924-1996
8. Photographical records, 1860-1997
  - 8.1 Photographic prints
  - 8.2 Negatives
  - 8.3 Slides
  - 8.4 Glass positives
  - 8.5 films
9. Scrapbooks, 1949-1975
10. Audio and visual tapes, 1970-1997
11. Paintings, posters, charts and other graphics, 1799-1987
12. Architectural drawings, 1923-1992
13. Plaques, 1959-1985
14. Memorabilia, 1803-1993
  - 14.1 Medical instruments
15. Nursing uniforms and caps, 1932-1987

### **HISTORICAL NOTE**

The Presbyterian Medical Center originated as a charitable institution named the Presbyterian Hospital in Philadelphia. Early in 1871, Rev. Ephraim D. Saunders, a Presbyterian minister, offered a two-and-a-half-acre property at 39th Street and Powelton Avenue to the Philadelphia Presbyterian Alliance for use as a hospital in memory of his son Courtland, who had been killed in service during the Civil War in September 1862. The Church accepted the offer and stipulated a mission for the future hospital as "to provide for the needs of the sick and disabled regardless of race, color or

creed." On March 25, 1871, the Supreme Court of Pennsylvania approved the hospital charter and a board of trustees was formed on April 3, the same year. On July 1, 1872, the Hospital with a 45-bed facility admitted its first patient.

The Hospital underwent great changes in the past over 130 years. It established its own training school for nurses as early as 1889. To meet the rapidly growing demand for its service, the Hospital expanded continually in its physical facilities throughout the twentieth century and became, by the 1990s, a modern medical center with a facility of over 300 beds located on approximately 16.5 acres. It has been a pioneer in a number of medical programs and home to several specialized patient-care services, including the Philadelphia Heart Institute and the Scheie Eye Institute. In nursing training, the Hospital established a second school of a different kind--the Presbyterian School of Practical Nursing--in 1964 to solve the shortage of bed-side nursing personnel.

A major development, however, has been in its institutional relations. The Hospital developed close relations with the University of Pennsylvania in its early years as many of its staff held teaching positions at the Penn Medical School. The relationship was consolidated when the Hospital became formally affiliated with Penn in 1965 and changed its name to "Presbyterian-University of Pennsylvania Medical Center" on July 1 that year. While keeping the original mission of the Presbyterian Hospital, the Center now allowed the University of Pennsylvania to nominate one third of its Board of Trustees and was in a better position to serve as a clinical resource for the training of Penn Medical School students. On January 1, 1989, the Center was renamed as the Presbyterian Medical Center of Philadelphia.

As modern medicine and hospital industry further advanced, with the organization of health system increasingly more sophisticated and the gap between the needs and resources widening, both the Center and the University saw the merit of a closer relationship. On June 30, 1995, after much negotiation between the two sides, the Presbyterian Medical Center of Philadelphia merged with the University of Pennsylvania Health System. The Center has since become part of the University of Pennsylvania Health System. In addition to providing comprehensive care to residents of Philadelphia, the Penn Presbyterian Medical Center is one of the major bases for the training of medical students at the University of Pennsylvania. All members of its staff now hold faculty appointments at the Penn School of Medicine.

## **SCOPE AND CONTENT**

The Collection documents the history of the Presbyterian Medical Center of Philadelphia since its founding in 1871.

The Board of Trustees and Committees series includes Board of Trustees minutes from 1871 all the way to 1995, the year the Center merged with Penn, as well as minutes, correspondence and other documents of various committees. In addition, it includes minutes and correspondence of the Presbyterian Medical Center Foundation, the predecessor of the current Presbyterian Foundation for Philadelphia which was at one time a holding company of the Presbyterian Medical Center, from 1983 to 1989.

The Annual Report series includes a complete set of the Presbyterian Hospital's annual report from 1871 to 1983 (the bound copy ending with the year of 1959). There are duplicate copies for many years in either bound or paper cover volumes.

The series of the Administrative files runs from 1871 to 1997. Included in this series are sub-groups such as Buildings and property, Contracts, leases and agreements, general administrative correspondence filed chronologically, the Cupp Pavilion dedication file, Departmental meeting file, Ethic Committee file, Financial file, HotelHospital program file, Institutional Review Board file, the Joint Commission on Accreditation of Healthcare Organizations (JACHO) and Joint Commission on Accreditation of Hospital (JCAH) files, Medical Education Committee and Medical Executive Committee files, Medical Quality Assurance Committee file, files of the Medical Staff and its Executive Committee, correspondence concerning nursing and nursing programs, Quarterly Medical Staff Meeting file, Research Council minutes, Research funding files, and a general staff file.

The series of Departments includes departmental records and files from such major sources as the Cardio-vascular Research Lab, the Administrator of the Department of Medicine (Robert Hardin), Department of Medicine, Department of Nursing Education and Research, Department of Nursing Services, Emergency Department, Medical Auxiliary, Nursing School, Alumni Association of the Nursing School, Public Relations Department, Research Administration, Research Institute, and Scheie Eye Institute.

The series of the History research files includes material collected by researchers regarding the history of the Presbyterian Hospital, files of the History Committee, notes and extracts made by researchers, drafts and notes by Lillian Brunner for her intended book with her relevant correspondence, and transcripts of an oral history project conducted in 1995 (tapes unseen).

The Reference materials series consists of material of two categories--the sub-series of Disorder, diseases and treatments is related to discussion of various specific medical topics; the other group is of more general nature on various health care topics such as HMO, nutrition and smoking.

The Publications series includes all major publications of the Presbyterian Medical Center, among them the Bulletin, Center Post, Nursing School yearbook serial, Presby News, and Presby View. Also included are some old collected physician article reprints and medical magazines, 1876-1912.

All photographic records have been grouped in the series of Photographs, negatives, slides, etc. The sub-series of Photo prints has been arranged by subject while the negatives, slides and glass positives stay with their original index codes. Special notes have been attached to the end of the collection inventory to provide detailed information on any specific group of negatives, slides or glass positives. Included in this series are also two reels of film.

The Scrapbooks series consists of clippings from a number of scrapbooks and albums, covering the period from 1949 to 1975.

The Audio and visual tapes series includes a song album recorded by the Nursing School student nurses' choir as well as audio and video cassettes on various topics.

The series of Paintings, posters, charts and other graphics includes acrylic and oil paintings, architectural sketches, charcoal drawings, charts used in discussion of merger with the University of Pennsylvania, and Montage posters related to PMC history and research interest.

The Architectural drawings series consists of thirty-six reels of architectural plans as well as a couple of master utility plans.

The Plaques series comprises a total of twenty-nine metal plaques collected from various hospital facilities or made in commemoration of special occasions. An itemizing note has been attached to the end of the inventory.

Memorabilia items and medical instruments have been grouped as one series. It includes such major items as ceramic candle lamps, China Delft tiles donated by Harriet Carhart, Hospital seal press and seal images, nursing pins and pins issued on various special occasions, and three souvenirs from India. Medical instruments range from blood pressure gauge and other minor medical appliances, syringe and needles, containers of various kinds, to iron pestle and mortar.

The nursing uniforms series includes uniforms and caps of various styles, covering the period from 1932 to 1987.



Cross references:

See UPC 501 for Presbyterian Medical Center Ladies Aid Society Records, 1872 - 2002.

See also <http://www.nursing.upenn.edu/history/collections/psn.htm> for information of the Presbyterian School of Nursing Records, 1871-1988, stored at the Center for the Study of the History of Nursing.

**CONTROLLED ACCESS HEADINGS**

**Corporate Name(s)**

- Fidelity-Philadelphia Trust Company.
- Presbyterian Hospital (Philadelphia, Pa.). Ladies Aid Society.
- Presbyterian Hospital (Philadelphia, Pa.).
- Presbyterian Hospital School of Nursing (Philadelphia, Pa.).
- Presbyterian Medical Center of Philadelphia. Ladies Aid Society.
- Presbyterian Medical Center of Philadelphia.
- Presbyterian-University of Pennsylvania Medical Center.
- Rittenhouse Square Flower Market.
- University of Pennsylvania Health System. Presbyterian Medical Center. Ladies Aid Society.
- University of Pennsylvania. School of Medicine.

**Genre(s)**

- Annual Reports.
- Minutes.
- Photographs.

**Subject(s)**

- Hospitals--Pennsylvania--Philadelphia.
- Nursing--Study and teaching--Pennsylvania--Philadelphia.

**Presbyterian Medical Center Records  
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**INVENTORY**

<b>BOARD OF TRUSTEES AND COMMITTEES, 1871-1995</b>	<b>Box</b>	<b>Folder</b>
Board of Trustees, minutes, 1871-1995		
1871-1874	1	1
1875-1879	1	2
1879-1884	1	3
1884-1888	1	4
1888-1893	2	1
1893-1899	2	2
1899-1905	2	3
1905-1910	3	1
1910-1913	3	2
1913-1916	3	3
1916-1920	4	1
1919-1922	4	2
1923-1927	5	1
1928-1930	5	2

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1930 April -1934 Sept.	5	3
1934 Oct.-1939 Sept.	5	4
1939 Oct.-1945 March	6	1
1945 April-1952 June	6	2
1952 Sept. - 1959 Jan.	6	3
1959 March - 1964 Dec.	6	4
1964-1965 (not formal, with correspondence)	7	1
1965 Jan. - 1966 Nov.	7	2
1967, Executive Committee	7	3
1967, Full Board of Trustees, and Annual Corporation Meeting	7	4
1968, Executive Committee	7	5
1968, Full Board of Trustees and Annual Corporation Meeting	7	6
1969, Full Board of Trustees, Joint Conference Committee, and Annual Corporation Meeting	7	7
1969, Executive Committee	7	8
1970, Full Board of Trustees, Annual Corporation Meeting	8	1
1970, Executive Committee	8	2
1970, Joint Conference Committee	8	3
1971, Executive Committee	8	4
1971, Full Board of Trustees	8	5
1971, Annual Corporation Meeting (centennial)	8	6
1971, Joint Conference Committee	8	7
1972 Full Board of Trustees, Annual Corporation Meeting	8	8
1972, Executive Committee	8	9
1972, Joint Conference Committee	8	10

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1973, Executive Committee	9	1
1973, Joint Conference Committee	9	2
1973, Full Board of Trustees	9	3
1973, Annual Corporation Meeting	9	4
1974, Executive Committee	9	5
1974, Joint Conference Committee	9	6
1974, Full Board of Trustees	9	7
1974, Annual Corporation Meeting, with Charter and By-laws	9	8
1975, Executive Committee	9	9
1975, Joint Conference Committee	9	10
1975, Full Board of Trustees, Annual Corporation Meeting	9	11
1976, Executive Committee	10	1
1976, Joint Conference Committee	10	2
1976, Full Board of Trustees, Annual Corporation Meeting	10	3
1977, Executive Committee	10	4
1977, Joint Conference Committee	10	5
1977, Full Board of Trustees, Annual Corporation Meeting	10	6
1978, Executive Committee	10	7
1978, Joint Conference Committee	10	8
1978, Full Board of Trustees, Annual Corporation Meeting	10	9
1979, Executive Committee	11	1
1979, Joint Conference Committee	11	2
1979, Full Board of Trustees, Annual Corporation Meeting	11	3
1980, Executive Committee	11	4

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1980, Joint Conference Committee	11	5
1980, Full Board of Trustees, Annual Corporation Meeting	11	6
1981, Executive Committee	11	7
1981, Joint Conference Committee	11	8
1981, Full Board of Trustees, Annual Corporation Meeting	11	9
1982, Executive Committee	12	1
1982, Joint Conference Committee	12	2
1982, Full Board of Trustees, Annual Corporation Meeting	12	3
1983, Executive Committee	12	4
1983, Joint Conference Committee	12	5
1983, Full Board of Trustees, Annual Corporation Meeting	12	6
1984, Executive Committee, with agenda of 1984 April 19	12	7
1984, Joint Conference Committee	12	8
1984, Full Board of Trustees	12	9
1985, Executive Committee	13	1
1985, Joint Conference Committee	13	2
1985, Full Board of Trustees	13	3
1986, Executive Committee	13	4
1986, Joint Conference Committee	13	5
1986, Full Board of Trustees	13	6
1986, May - Nov., Full Board of Trustees (not formal)	13	7
1986, Sept. - Dec., Executive Committee (not formal)	13	8
1987, Executive Committee	13	9
1987, Joint Conference Committee	13	10

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1987, Full Board of Trustees	13	11
1988, Executive Committee	14	1
1988, Joint Conference Committee	14	2
1988, Full Board of Trustees, Annual Corporation Meeting (membership of the Corporation)	14	3
1989, Executive Committee	14	4
1989, Joint Conference Committee	14	5
1989, Full Board of Trustees, Annual Corporation Meeting (membership of the Corporation)	14	6
1990, Annual meeting of the members of the corporation	14	7
1990, Executive Committee, minutes	14	8
1990, Full Board of Trustees	14	9
1990, Joint Conference Committee of the Medical Staff and the Board of Trustees	14	10
1991, Annual meeting of the members of the corporation	15	1
1991, Executive Committee, minutes	15	2
1991, Full Board of Trustees	15	3
1991, Joint Conference Committee of the Medical Staff and the Board of Trustees	15	4
1992, Annual meeting of the members of the corporation	15	5
1992, Executive Committee, minutes	15	6
1992, Full Board of Trustees	15	7
1992, Joint Conference Committee of the Medical Staff and the Board of Trustees, minutes	15	8
1993, Annual meeting of the members of the corporation	15	9
1993, Executive Committee, minutes	15	10
1993, Full Board of Trustees	15	11

1993, Joint Conference Committee of the Medical Staff and the Board of Trustees, minutes	15	12
1994, Executive Committee, minutes	16	1
1994, Full Board of Trustees	16	2
1994, Joint Conference Committee of the Medical Staff and the Board of Trustees, minutes	16	3
1995, Executive Committee, minutes (bound volume)	16	4
1995, Joint Conference Committee of the Medical Staff and the Board of Trustees, minutes, 1995 (bound volume)	16	5
Committees, etc., 1871-1994		
Admission and Discharge, 1892-1898	16	6
Audit and Supplies, minutes, 1889 June-1892 March	16	7
Audit and Accounts, minutes, 1892- 1895 June	16	8
Audit and Supplies, minutes, 1895-1904	17	1
Audit, Accounts and Supplies, report, 1907	17	2
Building, 1981, minutes	17	3
Commission on Comprehensive Plans		
Correspondence and exhibits, 1913-1914, #1-10	17	4
Correspondence and exhibits, 1914-1915, #11-25	17	5
Correspondence and exhibits, 1915-1916, #26-39	17	6
Correspondence, 1914-1915	17	7
Correspondence, 1916-1921	17	8
Minutes, 1913-1920	17	9
Committees, minutes and reports, 1965-1966	17	10
Correspondence		
1907	17	11

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1913 June-Sept.	17	12
1913 Oct. -Nov.	17	13
1913 Dec.	17	14
1914 Jan.	18	1
1914 Feb.-March	18	2
1914 April - May	18	3
1914 June-Aug.	18	4
1914 Sept. - Oct.	18	5
1914 Nov. - Dec.	18	6
1915 Jan. - Feb.	18	7
1915 March-April	18	8
1915 May-June	18	9
1915 July-Oct.	18	10
1915 Nov.-Dec.	18	11
1916 Jan. - Feb.	18	12
1916 March-April	19	1
1916 May-June	19	2
1916 July-Sept.	19	3
1916 Oct.-Dec.	19	4
1917 Jan. - Feb.	19	5
1917 March-April	19	6
1917 May-June	19	7
1917 June - Oct.	19	8
1917 Nov.-Dec.	19	9



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1918 Jan. - Feb.	19	10
1918 March - May	19	11
1918 June - Aug.	19	12
1918 Sept. - Oct.	20	1
1918 Nov.- Dec.	20	2
1919 Jan. - Feb.	20	3
1919 March-April	20	4
1919 May-August	20	5
1919 Sept.-Oct.	20	6
1919 Nov.-Dec.	20	7
1920 Jan.-Feb.	20	8
1920 March-April	20	9
1920 May-Aug.	20	10
1920 Sept.	20	11
1920 Oct.-1921	20	12
1922	21	1
1923 Jan.-June	21	2
1923 July-Dec.	21	3
1924	21	4
1925	21	5
1926	21	6
1927	21	7
1928	21	8
1929-1932	21	9

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1936-1937	21	10
1938	22	1
1952-1985	22	2
1986 Jan.-March	22	3
1986 April-May	22	4
1986 June-July	22	5
1986 Aug.-Sept	22	6
1986 Oct.	22	7
1986 Nov.-Dec.	22	8
1987 Jan.-April	22	9
1987 May-Sept.	22	10
1987 Oct.-Dec.	22	11
1988-1992	23	1
Directory, 1985, 1989, 1990-1993	23	2
Ephraim D. Saunders Awards, 1986-1988	23	3
Finance, 1921-1923, 1986	23	4
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Guidelines for Hospital Trustees		
1985-1987	23	6
1988-1989	23	7
1991-1992	23	8
1994 April	23	9
Joint Conference Committee of the Medical Staff and the Board of Trustees, agenda and minutes		
1983-1986 May	23	10

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1986 June-Dec.	23	11
1987 Jan.-May	23	12
1987 June-1988 April	24	1
1990	24	2
1991 Jan. - April	24	3
1991 May-August	24	4
1991 Sept. - Dec.	24	5
1992 Jan. - April	24	6
1992 May-August	24	7
1992 Sept. - Dec.	25	1
1993 Jan. - June	25	2
1993 July-Dec.	25	3
1994 Jan. - June	25	4
1994 July-Sept.	25	5
Long-Range Development Planning, 1975	25	6
Members, addresses, class lists, committee assignments, 1871-1992	25	7
Members, biographies and biographical data (A-M), 1871-1993	25	8
Members, biographies and biographical data (O-W), 1871-1993	25	9
Members, correspondence, papers and reports, 1939-1985	26	1
Memo from the Executive Vice President on property tax exemption, 1965, with list of Trustees of 1974	26	2
Physical and Organizational Planning, 1966	26	3
Recognition to Paul and Louise Cupp on dedicating the building named after them, 1982 Jan. 15	OS 1	1
Residents' agreements/contracts with Board (bound volume), 1894-1947	26	4

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Retreat materials, 1981-1989	26	5
Presbyterian Medical Center Foundation, 1983-1989		
1983 June 24, corporate reorganization--Special meeting of the Corporation for the formation of the PMC Foundation,	26	6
1983 Nov., Board of Trustees, minutes	26	7
1983-1984, minutes, correspondence, etc.	26	8
1985 Jan. - Sept., minutes and correspondence, etc.	26	9
1985 Oct. - Dec., minutes, correspondence, etc.	26	10
1986 Jan. - April, minutes, correspondence, etc.	26	11
1988 June 2, minutes	26	12
1986 May-June, correspondence, reports, etc.	27	1
1986 July-August, correspondence, etc.	27	2
1986 Sept. - Oct., correspondence, etc.	27	3
1986 Nov.-Dec., correspondence, etc.	27	4
1987 March-May, correspondence, etc.	27	5
1987 June-Sept., correspondence, etc.	27	6
1987 Oct.- 1988, correspondence, etc.	27	7
1989, correspondence, etc.	27	8
<b>ANNUAL REPORT, 1871-1983</b>	<b>Box</b>	<b>Folder</b>
bound		
1871-1879	27	9
1871-1882	28	1
1872-1883	28	2
1876-1888	29	1

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1881-1889	29	2
1883-1891	30	1
1884-1895	30	2
1889-1892	31	1
1890-1894	31	2
1890-1895	31	3
1892-1897	32	1
1893-1895	32	2
1895-1898	32	3
1896-1902	33	1
1898-1903	33	2
1899-1902	34	1
1903-1906	34	2
1904-1908	34	3
1907-1910	35	1
1911-1914	35	2
1915-1918	35	3
1919-1922	36	1
1923-1925	36	2
1926-1928	36	3
1929-1931	37	1
1932-1934	37	2
1935-1937	37	3
1938-1940	38	1

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1941-1943	38	2
1943-1945	38	3
1946-1948	39	1
1949-1954	39	2
1955-1959	39	3
paper cover		
1920-1921	39	4
1922-1923	39	5
1924-1925	39	6
1926-1927	40	1
1928-1929	40	2
1930-1931	40	3
1932-1933	40	4
1934-1935	40	5
1936-1937	40	6
1938-1939	40	7
1940-1941	40	8
1942-1943	41	1
1944-1945	41	2
1946-1947	41	3
1948-1949	41	4
1950-1951	41	5
1952-1954	41	6
1955-1960	41	7

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1961-1965	41	8
1966-1969	42	1
1970-1978	42	2
1978-1983	42	3
bound duplicates		
1872-1883, (1st to 12th)	42	4
1881-1889 (10th to 18th )	43	1
1896-1902, 7 copies	43	2
1903-1906, 1st copy	43	3
1903-1906, 2nd copy	43	4
1903-1906, 3rd copy	43	5
1907-1910	44	1
1911-1914, 1st copy	44	2
1911-1914, 2nd copy	44	3
1911-1914, 3rd copy	44	4
1915-1918, 1st copy	44	5
1915-1918, 2nd copy	44	6
1923-1925	44	7
1926-1928	44	8
1932-1934, 1st copy	45	1
1932-1934, 2nd copy	45	2
paper cover duplicates		
1921 (51st)	45	3
1924 (54th)	45	4

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1925 (55th)	45	5
1930 (60th), 2 copies	45	6
1931 (61st)	45	7
1932 (62nd)	45	8
1934 (64th)	45	9
1935 (65th)	45	10
1936 (66th)	45	11
1939 (69th)	45	12
1940 (70th)	45	13
1941 (71st)	45	14
1942 (72nd)	45	15
1944 (74th), 2 copies	45	16
1945 (75th), 2 copies	45	17
1946 (76th), 2 copies	45	18
1947 (77th), 3 copies	45	19
1948 (78th), 7 copies	45	20
1949-1950 (79th), 5 copies	45	21
1951 (80th), 5 copies	45	22
1952 (81st), 4 copies	45	23
1953 (82nd), 4 copies	45	24
1954 (83rd), 4 copies	45	25
1955 (84th), 3 copies	46	1
1956 (85th), 3 copies	46	2
1957 (86th), 3 copies	46	3



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1958 (87th)	46	4
1959-1960 (88th, 89th)	46	5
1962	46	6
1963 (92nd), 3 copies	46	7
1964 (93rd), 4 copies	46	8
1965 (94th), 2 copies	46	9
1966, 4 copies	46	10
1967, 3 copies	46	11
1968, 3 copies	46	12
1969, 4 copies	46	13
1970, 3 copies	46	14
1971, 3 copies	46	15
1972-1973, biennial, 3 copies	46	16
1975, 2 copies	46	17
1978	46	18
1979, 3 copies	46	19
1980, 3 copies	46	20
1981	46	21
1982	46	22
1983	46	23

<b>ADMINISTRATIVE FILES, 1871-1997</b>	<b>Box</b>	<b>Folder</b>
Accreditation Manual for Hospitals, 1991	46	24
Accreditation Manual for Hospitals, 1994, Vol. II. Scoring Guidelines, (1st folder)	46	25

Accreditation Manual for Hospitals, 1994, Vol. II. Scoring Guidelines, (2nd folder)	46	26
ACGME (Accreditation Council for Graduate Medical Education), residency review, 1983-1989	46	27
ACGME (Accreditation Council for Graduate Medical Education), residency review, [1991]	46	28
ACGME (Accreditation Council for Graduate Medical Education), Residency Review Committee for Internal Medicine, visit of 1987 Feb.	46	29
ACGME (Accreditation Council for Graduate Medical Education), review of the recommendation of the Transitional Year Review Committee, 1989	46	30
ACGME (Accreditation Council for Graduate Medical Education), Site visit, 1991 June 18	46	31
Administrative Manual, 1982-1989		
Section 1, Administration	46	32
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Section 8, Fiscal, section 9, Building services, section 10, Medical records	46	34
Section 11, Patient care	46	35
Section 12, Personnel	46	36
Section 14, Engineering	46	37
Administrative Policy Manual, ring-binder, 1993, Policy No. 01- 09	46	38
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Album record, Nursing School, Student Nurses' Choir, "With a voice of singing," n.d., 2 copies	OS 4	2
Audio cassettes		
PMC issue with the Union around the cost-saving re-organization, strike, and an election proposed by the District Council 1199C, 1993, "Local 1199C boycott," by KYW-AM 1060, 1993 May 26, one tape	124	4
PMC Oral History Project, 1996-1997, 13 tapes in a vertical Hollinger Box	124	5
Audio tapes		

Ambulatory Services, Pavilion script, ca. 1970-1971?	124	6
Orientation script, ca. 1970-71?	124	7
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Video cassettes		
"Blood clots" and "Visit of C. Everett Koop," on WPVI and WCAU, 1994 November	124	9
"Cognitive therapy," by Dr. David D. Burns, on the program Donahue, n.d., two copies	124	10
"Doctor infected with AIDS virus," on WPVI Channel 6, 1994 May 26	124	11
"Don Polec's World--Back in action," 1986 Nov. 21	124	12
"Dr. Lariccia discusses incontinence," on KYW-TV, 1987 Jan. 13	124	13
"LPN initiative, Presbyterian Medical Center," ABC World News Tonight, 1993 Feb. 11 and CBS News Sunday Morning, 1993 Feb. 28	124	14
"Women and heart problems" and "Dr. Bradley Fenton on antibiotics," on WPVI and WCAU, 1994 May	124	15
Lillian Brunner Lectureship, Mary Naylor, 1990 May 2	124	16
Lillian Brunner Lectureship, Vicki Lachman, 1991	124	17
Nurses Week presentation, 1991, Claire O'Bade, "You and your license"	124	18
Nursing School, closing news, [1987]	125	1
Philadelphia, movie, 1993 winner of 2 Academy awards	125	2
Unidentified	125	3
Vicki Lachman, "Communication"		
1990 Sept. 6, Tape 1 of 4, two copies	125	4
1990 Sept. 6, Tape 2 of 4, two copies	125	5
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1990 Sept. 6, Tape 4 of 4, two copies	125	7
Vicki Lachman, "Dealing with difficult people," 1990 Nov. 7	125	8
Vicki Lachman, "Delegation"		
1990 Oct. 10, Tape 1 of 4	125	9
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1990 Oct. 10, Tape 3 of 4	125	11
1990 Oct. 10, Tape 4 of 4	125	12
Vicki Lachman, "Team Building"		
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1990 June 13, Tape 2 of 5, two copies	125	14
1990 June 13, Tape 3 of 5, two copies	126	1
1990 June 13, Tape 4 of 5, two copies	126	2
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"Presbyterian Hospital," a watercolor of the Saunders House, ca. 1860	126	6
Acrylic on board painting		
Portrait of an unidentified person, [1980s]	OS 14	
Portrait of Josephine M. Cantone, (director of nurses, 1984-1987), by L'Image	OS 16	
Portrait of Florence M. Crawford, (director of nurses, 1978-1979), by L'Image	OS 20	1

Architectural sketch of the Critical Care Tower, by M. Barsoum, Moeckel Carbonell Associates, Inc., [late 1980s]	OS 17	
Architectural sketch of the hospital from the 39th Street and the Powelton Ave., n.d.	OS 4	4
Architectural sketch of the hospital's new parking building, n.d.	OS 4	5
Architectural sketch of the Philadelphia Heart Institute, by M. Barsoum, Moeckel Carbonell Associates, Inc., [late 1980s]	OS 18	
Charcoal drawing of Saunders, Ephraim, by L.J. Ferridel, 1873	OS 4	6
Charcoal drawing, portrait of John Brown, 1885 (fragile with cracks in paper)	OS 19	
Charcoal drawings by H.G. Ritchie		
Portrait of an unidentified old man, 1888	OS 20	4
Portrait of an unidentified old woman, 1888	OS 20	3
Portrait of an unidentified young woman, 1887	OS 20	2
Map of the PMC as part of the 24th Ward of Philadelphia, ca. 1900	OS 4	7
Merger discussion		
Merger discussion, chart 1, "If acquisition by Penn does not take place"	OS 5	1
Chart 2, "Go It Alone Mission"	OS 5	2
Chart 3, "Winning Base Line Model"	OS 5	3
Chart 4, "QLC (Quality of Life Campus) Assumptions"	OS 5	4
Chart 5, "'Business as usual' means devastation"	OS 5	5
Chart 6, "The New PMCF (Presbyterian Medical Center Foundation) Services"	OS 5	6
Chart 7, "Survival: the next 125 years"	OS 5	7
Chart 8, "PMCF (Presbyterian Medical Center Foundation) structure: today and tomorrow"	OS 6	1
Chart 9, "Milestones in the relationship between Presby and Penn"	OS 6	2

Chart 10, "CEO's objective: maintain the mission"	OS 6	3
Chart 11, "Gain or loss on disposal of old capital"	OS 6	4
Chart 12, "PMCF (Presbyterian Medical Center Foundation) elderly services"	OS 6	5
Chart 13, "A center of excellence in geriatrics"	OS 6	6
Chart 14, "Why?"	OS 6	7
Chart 15, "Presbyterian's nursing home involvement"	OS 6	8
Montage posters, three, re PMC history and research interest, n.d.	OS 4	8
Oil on canvas painting, portrait of Rev. Andrew Mutch, by Essig, 1962	OS 23	
Picture of Library and Surgeons Hall in fifth Street, Philadelphia, published 1799	OS 4	9

<b>ARCHITECTURAL DRAWINGS, 1923-1992</b>	<b>Box</b>	<b>Folder</b>
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2, Presbyterian apartment house (Old Man's Home), 1956	OS 7	2
3, Nurses Training School, Lewis Building, 1956, in two rolls	OS 7	3
4, Medical Science Research Lab, 1960, floor plans in two rolls	OS 7	4
5, Medical Center, 2nd floor and 4th floor revisions, 1967	OS 7	5
6, Building #28, 1966, two rolls	OS 7	6
7, Residence Building, 1967, three rolls including two rolls of 1971 revisions	OS 7	7
8, Wright Wing, Master plans, 1967, three rolls	OS 8	1
9, Ambulatory Services Facility, 1970-1971, two rolls	OS 8	2
10, Scheie Eye Institute, 1970, five rolls, floor plans	OS 8	3
11, Scheie Eye Institute, 1972 revisions, three rolls	OS 8	4
12, old Mill, Middletown Township, Bucks County, 1972, one roll, plot and basement plan	OS 8	5

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13, Mill, 1972-1974, two rolls, floor and elevations	OS 9	1
14, Administrative annex, 1975, two rolls, floor plans	OS 9	2
15, Scheie Eye Institute, 1977, two rolls, floor plans	OS 9	3
16, Cupp Pavilion, 1981, two rolls, floor plans	OS 9	4
17, Cupp Pavilion, alterations, 1982, four rolls	OS 9	5
18, Mutch Building, alterations, 1986, one role, floor plans	OS 9	6
19, Mutch Building, alterations, 1986, one role, partial ground floor and reflected ceiling plan	OS 9	7
20, Mutch Building, alterations, 1986, one role, first floor and revised third floor plans	OS 9	8
21, Old Mill, 1986, suggested improvements, one roll [no #22]	OS 9	9
23, Cupp Pavilion, alterations, 1987, fifth floor plan	OS 9	10
24, Mutch Building, alterations, 1987	OS 9	11
25, Scheie Eye Institute, 1988, second floor plan	9	12
26, Psychiatric Unit renovation, 1988, fifth floor plan	OS 9	13
26a, Emergency Department, n.d.	OS 9	14
27, Dispensary Building, 1923, mechanical plot plan	OS 9	15
28, Dispensary Building, 1929, alterations and additions	OS 9	16
29, Building for private/semi-private patients, 1929, revisions, one roll of six drawings	OS 9	17
30, M.P.M.P., n.d., first floor plan	OS 9	18
31, Presbyterian plot plan, 1964	OS 9	19
32, Philadelphia Heart Institute, 1992, floor plans	OS 9	20
33, Department of Medicine, Cancer Treatment Center, 1991, ground floor plan	OS 9	21
34, PMC, alterations, 1982, two rolls	OS 9	22

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35, Medical Office Building, second floor plan, n.d., two rolls	OS 9	23
36, Medical Office Building, alterations, 1982, second floor plan	OS 9	24
Cupp Pavilion, 1980	OS 4	10
Master Utility Plan		
Architectural plan, revised 1969	126	7
Building specification and parking, revised 1969	126	8
Land acquisition and street adjustment, 1969 March	126	9
Planning report and transmittal letter, 1969 Nov.	126	10
Master Utility Study, existing steam and gas services, architectural drawing, 1970	126	11

<b>PLAQUES, 1959-1985</b>	<b>Box</b>	<b>Folder</b>
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21, "Furnished by Frances Hall Nevin and Mary Stewart Hodge," n.d.	126	17
22, Magnetic resonance time capsule, set by CDI Medical Services, Inc., 1985	126	18
23, In memory of J. Renwick Hogg, 1959	127	1
24, In memory of John S. and Emma Gertrude Hart McQuade, 1967	127	2
25, In memory of Mary Sloan Miller and Edward K. Miller, 1898-1973	127	3
26, In memory of William H. and Donald M. Stuart, 1960	127	4
27, General Reference Library plaque, in memory of Archer P. Crossley, Jr., "a devoted friend and teacher of medicine by the students, interns	OS 24	

and residents who served under his guidance and leadership during his medical career," 12"x18"

28, in honor of the Roth Foundation, which "since 1952 has actively supported the Presbyterian School of Nursing the Presbyterian University of Pennsylvania Medical Center," copper, size 10" x 15" OS 25

29, Mary Ellen Brown Medical Center Library, "dedicated to the memory of Mary Ellen Brown, R.N., B.S., M.S., 1910-1966," copper, size 16" x 16" OS 26

<b>MEMORABILIA, 1803-1993</b>	<b>Box</b>	<b>Folder</b>
"Florence Nightingale Lamp," in a small blue cardboard box	128	1
Alumnae Association, Distinguished Alumna Award citation to Mary Allen Brown, 1966 May 21	OS 4	11
American Legion, 40 ET8, Voiture No. 1 Trophy for Student Nurses Basketball League runner-up, 1954, sponsored by Helen Fairchild, Nurses Post 412	128	2
Artwork gift from the family of Charles Mansfield to Dr. Roy Lay	128	3
Big poster, dedication of the Philadelphia Heart Institute, the "area's first outpatient heart hospital, Feb. 11, 1993," listing names of all benefactors, sponsors and contributors, size: ca. 5'4" (H) by 3'4" (W)	OS 27	
Ceramic candle lamps, four. Two smaller ones, 5 1/2" long, have in the front a hospital seal and the inscription of School of Nursing, 1887-1987; the bigger one is 7" long; the smallest one is 4 1/2" long	128	4
Charter of the Alumnae Association of the Training School for Nurses of the Presbyterian Hospital in Philadelphia, 1892 April 24, with a photo negative of the charter of 1896	OS 4	12
China Delft tiles		
6"x 6", blue on white, "donated by Harriet Carhart		
'41," 1	128	5
'41," 2	128	6
'41," 3	128	7
'41," 4	128	8

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'41," 5	128	9
'41," 6, with chips	128	10
'41," 7, with cracks across the tile from one side to the opposite)	128	11
Class pin, "1931", from Elizabeth Yeatman Miller	136	1
Commemorative account of Rev. Ephraim D. Saunders' contribution to the founding of the Presbyterian Medical Center, printed on a parchment, n.d.	OS 4	13
Desk nameplate, "Miss Mary E. Brown, Director of Nurses," n.d.	132	1
Framed photographs of PMC staff Jocelyn Elders, n.d., I	128	12
Framed photographs of PMC staff Jocelyn Elders, n.d., II	128	13
French tile, 3"x 6", tan scroll work on beige background, "brought from France by the Wannamakers [sic]," ca. 1888?	128	14
Gold-color silver set consisting of three pieces-- two cream pitchers and a sugar bowl	129	1
Handwritten greetings by Andrew Mutch for the opening of the Mutch Building, 1956 March 24	129	2
Hospital seal press, 2" round metal, seal inscribed "Presbyterian Hospital in Philadelphia, 1871; Presbyterian--University of Pennsylvania Medical Center." [1980?]	130	1
Hospital seal press, round metal, palm size, contained in a leather bag, seal inscribed "1871 Presbyterian Medical Center of Philadelphia"	130	2
Hospital seal, 2 1/2" round metal, inscribed "Presbyterian Hospital in Philadelphia, 1871; Presbyterian--University of Pennsylvania Medical Center." 1980?	130	3
Hospital seal, printed, ca. 1946-1950	129	3
HotelHospital, key ring, with a plastic pendant	129	4
Imperial Family Bible, containing the old and new testaments, 1853	76	4
Ladle from the student nurses residence	129	5
Mary Ellen Brown, diplomas (nursing diploma, B.S and M.S. in Education from Penn, 1940, 1948, 1957	OS 4	14

Memorabilia of the Girvins, 1803-1952, including a postcard sent to R. M. Girvin (Sr.) postmarked 1803 (?), a biographical sketch of John Harper Girvin and a letter from John A. Girvin to the PMC archivist in 1996	129	6
Memorabilia of the Girvins and the Harpers, including a photo of R. M Girvin, Jr.(1836 - 1900) and his baby son the third, a Daguerreotype of the John M. Harper family in 1840s, and a photograph of an unidentified man living at 2906 Walnut (?) street	129	7
Metal badge/pin with ribbon, inscribed "Presbyterian Hospital in Philadelphia," in small turquoise leather case, tooled in gold, with gold satin and velvet lining, ca. 2"x 4". 1940s?	129	8
Metal pin, blue, inscribed "Don't take your organs to heaven-heaven knows we need them here!"	136	2
Metal pin, red, inscribed "Rittenhouse Square Flower Market," with a ribbon	136	3
Metal pin, silver color, with an eagle and stars and stripes image	136	4
Mug, with the image of the seal of the Presbyterian Hospital in Philadelphia, encircled by the wording of "Presbyterian-University of Pennsylvania Medical Center"	129	9
Needlepoint woven image of the Presbyterian Hospital seal, handmade by Penny Greatrex, Class of 1971	129	10
News clipping from Modern Healthcare, 1989 Dec. 22, set for exhibition	OS 4	15
Nursing commemorative stamp sheet, 4 cent denomination, n.d.	OS 4	16
Nursing pins, three, originally belonging to Mary W. Bischoff, Nurse missionary- Orient, one with Chinese characters and the initials N.A.C. (Nurses' Association of China), one inscribed "School of Anesthesia," all in a small dark brown box	136	5
Nursing pins, two, one with a the image of blue cross and inscribed PSN, the other with the hospital seal and inscribed PHTS (Presbyterian Hospital Training School)	136	6
Nursing School, tablet, appreciation from the Class of 1940 on its 50th anniversary, 1990	129	11
Pacemaker Award, 1989, from the Delaware Valley Health Public Relations and Marketing Association, "First place--print advertising, Barbara Berglund Associates, for Presbyterian Medical Center"	129	12



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Paper weight, 4" round clear plastic, with metal hospital seal in center and "Cupp Pavilion Dedication, January 1982" inscribed around edge	129	13
Paper weights, three, transparent plastic in triangular shape, with the hospital seal and inscribed "Presbyterian School of Nursing, 1889-1987," one in a small cardboard box and the other two wrapped in a plastic bag	136	7
Penn and flashlight set, in a small box printed with "Nursing excels at Presbyterian" on the cover	136	8
Photograph of Children's Ward, 1901, mounted on a wood plate with a hanging hook	129	14
Pin, in the shape of a shield, inscribed "Presbyterian 1994"	136	9
Pin, with the numbers 96 at the top and a small round pendant inscribed "Envision the future, Presby" contained in a small box	136	10
Pins, two, one inscribed "Presby's Cornerstone, 1989" and the other "Presby Team Work, 1990," both in 1-inch cube boxes	136	11
Presby service pins, Five, for service of 10, 15, 20 (in sterling silver) and 30, 40 (in 10K gold) years, inscribed "Presbyterian University of Pennsylvania Medical Center"	136	12
Recognition awarded to Mrs. Barclay H. Warburton (Mary Minnie Wanamaker), in appreciation of her serving as trustee of the Presbyterian Hospital for thirty-four years, 1952	129	15
Replica of F. Nightingale portrait and her hand-written note to Miss Franklin dated 1898 Aug. 26	129	16
School of Nursing 100th anniversary, seal art work, 1987	OS 4	17
School of Practical Nursing, Alumnae Association, Bulletin cover design, [1975]	OS 4	18
Seal of the Patient services, brass? inscribed "I was sick and ye visited me" and "PHTS" (Training School?), [1920s?]	130	4
Seal of the University of Pennsylvania, made of felt, with blue image and wording on red background	136	13
Seals of the Presbyterian Hospital in Philadelphia	OS 4	19
Souvenirs from India, three--a mala, a silk embroidery piece, and a sculpture of elephants on bridge made of buffalo horn and rosewood, gift from Matilda Miese, Class of 1947	129	17

Water carafe, "The Presbyterian Hospital in Philadelphia," 10 1/2 inches high, green body with silver-colored trim, with a stopper, 1950s	131	1
Water pitcher, "The Presbyterian Hospital in Philadelphia," 10 inches high, in copper and chromium colors	131	2
Wood carved pencil stand (?) in dark color	131	3
Wood seal stamp, "Presbyterian Hospital in Philadelphia, 1871"	136	14
Medical instruments		
Baumanometer, for blood pressure measurement (?), in a wood box	131	4
Bausch and Lomb hand diagnostic instruments, in a black box	131	5
Blood pressure gauge, in a brown wood box	OS 28	
Catheter syringe, glass, contained in a blue long box	131	6
Chest aspirator, in a metal case	131	7
Cystoscope, Wappler, in a black box	131	8
Electrodes and cable, purpose unknown	132	2
Empty glass tubes for soluble hypodermic tablets, contained in a nickel/silver box with needles, wrapped in a dark blue felt case	136	15
Gradle-Schiutz tonometer (for measuring eye pressure) in a small black leather case, 2 1/4" x 5 1/2", n.d.	132	3
Head electrodes for new EST machine, in a small cardboard box	132	4
HotelHospital, glass container with a lid	132	5
HotelHospital, plastic food tray with mug, blue color	132	6
Hypodermic kit (from Dr. Girvin), in a small metal box	132	7
Hypodermic needles, stainless, in a small box, 1954 Jan.	132	8
Medcraft shock equipment, in a black box	132	9
Medical instruments, miscellaneous, including dilators for throat or urethrography, wound retractors, etc., in three envelopes	133	1

Ophthalmoscope, 6 volt Titmus brand, contained in a cardboard box with bulbs	133	2
Pearl head pins, in a small paper box	133	3
Pestle and mortar, iron	133	4
Private duty nurse hypodermic kit in a silver box (with no syringe inside), contained in a green felt case	136	16
Proctoscope, in a cardboard box	133	5
School of Nursing, stainless jug, 1966	133	6
School of Nursing, stainless round container with a lid, 1966	133	7
Sphygmo-oscillometer, Collens, (for blood pressure measurement)	133	8
Stereoscope, Eye Comfort	133	9
Syringe in stainless box, with a burgundy color felt case	136	17
Syringe, big and unidentified, in a wood box	134	1
Syringe, two-head, stainless, contained in a cigar box	134	2
Syringes and needles, in a blue box	134	3
Syringes of various sizes and types and other glass medical instruments, contained in a Hollinger Box	135	
Test tube stand, stainless steel, 3" x 5" x 6 «	134	4
Trays, rectangular, three, one of stainless steel, two of aluminum, sizes of 6.5' x 10", 9" x 12"	134	5
Vital Capacity Apparatus, from the Medical Ward	134	6
<b>NURSING UNIFORMS, 1932-1987</b>		
Nursing capes, five, navy blue, wool, with no hoods	OS 10	
Five, upper part in blue striped design and lower part white, with stains and scribed words on them, two with names sown on the short sleeves, one dated 1987 May 1,	OS 11	1
Four, in blue striped design, two with names sown on the short sleeves	OS 11	2

Two 2-piece uniforms	OS 11	3
Three items of different colors, one dark cadet nurse jacket with a star sown on a shoulder, one beige-color cadet nurse khaki shirt, one pair of pants of light burgundy color	OS 12	1
Two cadet nurse uniforms in 2-pieces (jacket and pants), one dark brown and one of beige color, each jacket with a star sown on one of its shoulders	OS 12	2
Caps, hats, etc.		
Cadet nurse hats and side caps, two of each kind	137	
A nurse cap (originally belonged to Agnes Scott Haeseler, 1932), miscellaneous unfinished parts (sleeves, skirts, belts, pockets, etc.), two pairs of pants and several pieces of underwear	138	