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The University Archives
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A Guide to the
Graduate School of Education.
Educational Program Records
1904-1967

15.0 Cubic feet

UPB 4.9

Prepared by Kaiyi Chen

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HISTORICAL NOTE

The Illman-Carter Training School for Kindergarten and Primary Teachers was founded in October 1904 by Miss Alice Carter of Philadelphia as the “Training School for Kindergarten Teachers.” Earlier, Miss Carter had established two mission kindergartens in poorer districts of the city. One kindergarten was located on Lombard and Seventh Streets, with Miss Adelaide T. Illman, a graduate of the Philadelphia Normal School, as Director. Aware of the intense need for adequately trained kindergarten teachers, Miss Carter initiated a series of lectures at the then Drexel Institute of Technology (the present Drexel University) for women working at kindergartens in 1904. This was the beginning of the Training School. Later the School secured accommodations at Twelveth and Walnut Streets and enrolled four and five year old children in a kindergarten where students could observe teaching methods demonstrated by an adequately trained teacher.

Miss Caroline M. C. Hart of Baltimore, a noted specialist in the kindergarten field of education, was the first Director of the School. After the School moved to the southwest corner of Thirty-sixth and Walnut Streets, Miss Illman became assistant to Miss Hart. After Miss Hart died in 1918, the training program was enlarged to include the training for primary teachers and the School renamed “Miss Illman’s Training School for Kindergarten-Primary Teachers.” In 1921, owing to the rapid growth of the demand, the School purchased a fine old house at 4000 Pine Street with the financial assistance of Miss Carter. In 1928, the Pennsylvania Department of Public Instruction granted the

School a charter, and since then graduates of the School were awarded certificates for teaching in public school upon the completion of the two to three year program.

The School of Education of the University of Pennsylvania entered a special relationship with the Illman School in 1932. The School of Education sent its own faculty to teach at the Illman School such courses as English, Psychology, and General Education Philosophy and Methods and in the meantime granted credits toward a Bachelor of Science Degree in Education for certain method courses students took at the Illman School. In 1936, the Illman School, including its Children's School, formally became an integral part of the University of Pennsylvania under the name of the Illman-Carter Unit for Kindergarten-Primary Teachers. Miss Illman continued as director of the Unit with the rank of Professor of Education until she retired in 1947. In 1959, the University of Pennsylvania decided to close the Illman School for Children because of the heavy expense to run the school properly and also because of the new trend of using public and private schools for practice teaching instead of confining such training to a demonstration school. In recognition of the contribution of Miss Illman, the University named the Division of Elementary Education of the Graduate School of Education the Illman Division of Elementary Education.

The University of Pennsylvania initiated the Schoolmen's Week program in 1914, with its first annual meeting held on the University campus. The mission of the program was to have all administrators and teachers engaged in school education get together and update their expertise by attending lectures or exchanging views and ideas on a wide range of topics related to school work. The participants included superintendents and principals of the state, representatives of boards of education, and principals and teachers of normal schools and colleges. The program, which offered in the first year twenty-four meetings attended by two hundred people, grew to be a teachers' institute offering over a hundred sessions with an attendance of over two thousand in the fifties and an attendance of thirty thousand in 1960. In addition to the University of Pennsylvania, the program was also supported in the sixties by the Drexel Institute of Technology, the Junior High School Vice Principals Association, the Philadelphia Principals Association, the Philadelphia Suburban Elementary Principals Association, the Philadelphia Teachers Association, the Private School Teachers Association of Philadelphia and Vicinity, and various school districts in the area.

SCOPE AND CONTENT

This series consists mainly of records of two educational programs--the records of the Illman Training School for Kindergarten and Primary Teachers and the records of the Schoolmen's Week program.

The subseries of the Illman School includes two major files--the Administrative Files and the Children's Class Records. The Administrative Files document the development of the School from 1904, the year when its precursor, the Training School for Kindergartners, was opened, to 1959 when the School ceased to be part of the University of Pennsylvania. The Files feature address books of the School's graduates in early years; an agreement between the School and the University of Pennsylvania for the integration of the School as a unit of the Graduate School of Education of Penn; by-laws and Board of Managers minutes, 1928-1936; brochures of the School from 1904-1946; and financial records in ledger books. The Children's Class Records are records of children who attended the Illman School for Children (an institution attached to the Training School for the practice of its trainees) from 1939 to 1959. The Children's Class Records document the development of each child's behavior and performance in class as well as the care the child received at home.

The subseries of the Schoolmen's Week program includes correspondence of the activities sponsored by the Graduate School of Education for the program from 1952 to 1967, meeting brochures, and files of meetings at two locations--Lancaster and York--in the late 1950s.

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INVENTORY

ILLMAN-CARTER SCHOOL	Box	Folder
Administrative Files		
Address Book 1904-1917	1	1
Address book 1928-1943	1	2
Address book 1938-1943	1	3
Addresses and miscellaneous accounts 1904-1920	1	4
Agreement between the Trustees of the University of Pennsylvania and Illman Training School for Kindergarten and Primary Teachers 1936 June 30th	1	5
Banking account books and statements 1925-1935	1	6
Brochures 1904-1905	1	7
Brochures 1914-1916	1	8
Brochures 1918-1920	1	9
Brochures 1920-1921	1	10
Brochures 1921-1923	1	11
Brochures 1923-1925	1	12
Brochures 1925-1927	1	13

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Brochures 1927-1929	1	14
Brochures 1929-1930	1	15
Brochures 1931-1933	1	16
Brochures 1933-1935	1	17
Brochures 1935-1937	1	18
Brochures 1937-1939	1	19
Brochures 1939-1942	1	20
Brochures 1942-1946	1	21
Bulletin 1936-1940	1	22
Bulletin 1941-1945	1	23
By-laws and Board of Managers minutes 1928-1936	1	24
Charter 1928	2	1
Class attendance record 1916	1	25
Deed, title insurance, and lease agreement 1921-1933	2	2
Graduates of Miss Hart's Training School for Kindergartners 1904-1923	1	26
Graduate addresses of Miss Hart's Training School (in typescript) 1906-1915	1	27
In the Footsteps of Froebel n.d.	1	28
Incomplete List of Names of Children who Attended the Illman School for Children 1927-1959	1	29
Invitation mailing list n.d.	1	30
Ledger book miscellaneous accounts 1904-1916	1	31
Ledger book Journal inserted with miscellaneous notes 1907-1918	1	32
Ledger receipts and payments 1924-1925	1	33
Ledger multiple accounts with alphabetical index 1925-1930	OS	

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Ledger book Journal 1925-1931	2	3
Ledger book Cash Receipts and Disbursements 1928-1930	2	4
Ledger book Cash Receipts and Disbursements 1930-1934	2	5
Ledger multiple accounts with alphabetical index 1930-1936	2	6
Ledger book Cash Receipts and Disbursements 1934-1936	2	7
Ledger book mailing list and other miscellaneous entries 1911-1929	1	34
Personnel Action Form and Recommendations 1940-1958	1	35
Property appraisalment 1930	2	8
Salaries 1925-1926	1	36
Scrapbook, forms, leaflets, and correspondence 1948-1950	1	37
Children's Class Records		
Aa - Adams, H.	1	38-43
Adams, K. - B	3	
C - Do	4	
Dr - Gibbo	5	
Gibbs - Holl	6	
Holt - Law	7	
Law-McD	7A	
McG - O	8	
Pao - Sam	9	
Sam - Ta	10	
Te - Zal	11	
Zar - Zi	12	1-7
Memorabilia		

Blueprints for the School Building at 4000 Pine Street 1927

OS 1

SCHOOLMEN'S WEEK 1950-1967	Box	Folder
Correspondence 1952-1953	12	8
Correspondence 1954	12	9
Correspondence 1952-1953	12	8
Correspondence 1954	12	9
Correspondence 1955	12	10
Correspondence 1956	12	11
Correspondence 1957	12	12
Correspondence 1958	12	13
Correspondence 1959	12	14
Correspondence 1960	12	15
Correspondence 1961	12	16
Correspondence 1962	12	17
Correspondence 1963	12	18
Correspondence 1964	12	19
Correspondence 1965	12	20
Correspondence 1966	12	21
Correspondence 1967	12	22
Conference on Higher Education 1958	12	23
Conference on Higher Education 1959	12	24
History n.d.	12	25
International exchange scholars 1950-1958	12	26
Lancaster meeting 1957-1958	12	27

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Lancaster meeting 1959	12	28
Meeting brochures 1958-1961	12	29
Meeting photographs, 25 n.d.	12	30
Participants biographical material, with photos 1959	12	31
U.S. Department of Health, Education, and Welfare, Education Directory 1958-1959	12	32
York meeting 1958	12	33
York meeting 1959	12	34